

All Star I

Leadership Positions Evaluation Process

Updated April 2019

1. Evaluations are sent to the All Star I conference attendees from that year by the Nominating Committee Chair a few days post-conference via Survey Monkey or a similar on-line survey program. Respondents will be asked to sign evaluations to allow for any needed follow-up.
2. The chair of the Nominating Committee downloads and reviews results. They will determine if a response to any of the evaluation comments would be beneficial and, if so, will investigate the issue and conduct outreach. Comments that are best handled in a confidential manner will be removed from evaluation results. Situations that require further discussion will be sent to Healing and Reconciliation for follow-up.
3. The Treasurer, Children's Program Coordinators, Housing Coordinator, and Registrar will each receive the results of the evaluation section related to their position.
4. People in the positions being evaluated are given the opportunity to submit a response to the Nominating Committee chair with their comments, observations, and reactions to evaluation data. This is optional.
5. Evaluation results (minus those removed as discussed above) and any responses submitted by people in positions being evaluated will then be distributed to members of the Executive and Nominating Committees.
6. The Nominating Committee chair or designee shall share with the Executive Committee in executive session the outcomes of any confidential communications with conference leaders and any conferees engaged in discussions during the evaluation process or if any matters were referred to Healing and Reconciliation. These will not be included in meeting minutes.
7. Results and responses are kept by Nominating Committee for a period of 3 years and then discarded.